



**DEPARTMENT OF DEFENSE
EDUCATION ACTIVITY
MENDEL ELEMENTARY SCHOOL
Unit 5072 APO AP 96328-5072**



Mrs. Jenaya Parris, Principal

Mrs. Holly Vance, Assistant Principal

Mendel SAC

Meeting Minutes

Oct 3/14:30-15:30/Mendel Conference Room

Meeting called to order: 14:30

SAC Members in Attendance:

Administration	Parents	Parents who are also Faculty	Faculty
J. Parris	M. Reese	C. Menzel	D. Williams
H. Vance			

Other Attendees:

J. Fly, School Liaison Program Manager	K. Daly-Robinson, Administration intern
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1. Welcome/Meeting Norms-Robert’s Rules of Order
2. Presentation of last meeting’s approved minutes
3. Reports:
 - SAC Chair: No chair for SY 22-23, elections need to happen
 - Principal: Ms. Jenaya Parris and Ms. Holly Vance—nothing to report at this time
 - SLO/Installation Commander: Mr. Fly—nothing to report at this time
 - Other: Nothing at this time
4. Old Business:
 - SAC End of Year Report SY 21-22:
 - A few areas are focus were administrative communication, parent interest and feedback in curriculum, and the increase of instruction time via an extended school day. Through the year many attempts were made to increase or improve school communication with overall improved and satisfied results and the year ended. This item was the most common parent input area. Additionally, the administration implemented a parent “style” request to help parents have input into their child’s placement that will serve to enhance the parent’s connection to the school and the staff. The discussion around the increased instructional time is ongoing with higher levels. Lastly, a program was introduced to be put in place

for the following school year. In response to perceived increases in challenging behaviors, the introduction of the Anchored 4 Life program to help children build resiliency and skills in dealing with their environment and circumstances.

- The discussion around the increased instructional time is ongoing with higher levels.

5. New Business:

- Annual SAC Training--Training Slides were shown and discussed.
<https://www.dodea.edu/Pacific/About/upload/SAC-Training-Presentation-SY22-23-FINAL.pdf>
- Parents knowing district and school calendar

6. Open Forum

- Need to hold elections for SAC Chair for SY 22-23
- Discussion of ways to engage community members to include:
 - Putting a QR code of the minutes in the monthly newsletters.
 - Possible AFN announcements on the Commander's Channel
 - Place meeting announcements on the school marquee
- Base Exercise will take place next week.
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7. Closing

- a. Next Meeting will be Monday, December 05, 2022.

Meeting Adjourned: 15:39

Next Meeting: December 05, 2022

Submitted by: D. Williams, secretary